



City of San Bruno  
Finance Dept. – Business Tax  
567 El Camino Real  
San Bruno, CA 94066  
Tel: (650) 616-7083 Fax: (650) 876-0256  
[www.sanbruno.ca.gov](http://www.sanbruno.ca.gov)

Account Number: \_\_\_\_\_

## BUSINESS REGISTRATION APPLICATION FOR COMMERCIAL PROPERTY RENTAL

Fiscal Year: July 1 through June 30

### Property Owner's Information

\_\_\_\_\_  
Name

( ) \_\_\_\_\_

Home Phone

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City/State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Fax or Email Address

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Drivers License Number - State

### Property Information

\_\_\_\_\_  
Assessor's Parcel Number (APN)

\_\_\_\_\_  
Zoning

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
City/State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Federal Tax I.D. #

\_\_\_\_\_  
Purchase Date of Property in San Bruno

\_\_\_\_\_  
Square Footage available for rent

### Emergency Local Contact

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

( ) \_\_\_\_\_

Telephone

Does your property have an alarm? Yes ☐ No ☐

If yes: \_\_\_\_\_

Alarm Company Name

(This information will be provided to the Police Department in the event of an emergency.)

( ) \_\_\_\_\_

Telephone

### Business Tax Calculation

Owners of property available for commercial rental in San Bruno are required to obtain an annual business tax certificate. There is a \$35 application fee and the annual tax consists of a \$50.00 base fee and \$10.00 per 1,000 square feet, or fraction thereof, in accordance with San Bruno Municipal Code, Section 3.16.040.

Application Fee	\$	35.00
Base Fee	\$	50.00
Square footage available for commercial rent		
Divide sq. footage by 1,000 and multiply by \$10.00 (round up to an increment of \$10.00)	\$	
<b>Total Amount Due (application fee + base fee + additional tax)</b>	<b>\$</b>	

### Certification

I, \_\_\_\_\_ hereby certify, under penalty of perjury, that the information provided herein is true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date